

**SAMPLE DES WAGE & DISPLACEMENT INFORMATION REQUEST**

(Please fill in the highlighted areas and remove highlight once complete)

January 1, 2025

Joe Smith

State Department of Economic Security

1234 Market Street

State Capitol, State 12345

Dear Mr. Smith:

The [redacted] Department of Corrections is developing a Prison Industry Enhancement Certification Program (PIECP) Cost Accounting Center (CAC) named [redacted] at the [redacted] Correctional Facility located in City, State. PIECP workers at this PIECP CAC will manufacture [redacted]. This CAC will operate as a part of PIECP authorized by 18 USC 1761(c). I am requesting the wage data for the following SOC Codes that will not result in the displacement of employed workers performing similar work in the relevant locality.

**Please provide this wage data for:**

The 10th Percentile Wage for the (county, region, MSA, state) locality for:

- 51-7011 Cabinetmakers and Bench Carpenters
- 51-7041 Sawing Machine Setters, Operators

I've attached job descriptions (listing notable tasks, job duties and responsibilities) for each SOC Code listed above.

Additionally, please note that you may provide a higher wage than the 10th percentile for any SOC Code if you determine that a higher wage is necessary to prevent the displacement of employed workers performing similar work in the relevant locality.

I am also requesting that you provide a written determination that this CAC paying the approved wages provided by you **will not:**

- Result in displacement of employed workers
- Be applied in skills, crafts, or trades in which there is a surplus of available gainful labor in the locality
- Significantly impair existing contracts

I look forward to your early reply.

Sincerely,

Samuel Jones Correctional Industries Director