



NATIONAL  
CORRECTIONAL  
INDUSTRIES  
ASSOCIATION

## National Correctional Industries Association 2019 Jail Industries Staff Award Nomination Form

The **Jail Industries Staff Award** recognizes superior performance and supervisory excellence of a Jail Industries staff member who has made a significant and sustained contribution to a Jail Industries program. The following criteria apply:

- Candidates must be working or have worked in Jail Industries for a minimum of three years.
- Candidates must be NCIA members for a minimum of one year prior to nomination (agency or practitioner membership applies.)
- Candidates should excel in the utilization of human resources, effectiveness in meeting goals and objectives, and quality of service or contribution.
- JI candidates can be nominated by an NCIA member of any membership category and must have the endorsement of their supervisor/jail industries administrator.

**Nominee:** \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**Submitted by:** \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Authorized Supervisor of Nominee (mandatory): \_\_\_\_\_

### COMMENTS

Please be specific with regard to the acts/achievements for which you are nominating the individual. Please attach all supporting documentation to this form. Nominations are not confined to staff members of the nominator.

**Please send all nomination(s) with supporting information by Friday, October 12, 2018 to the NCIA National Office via email to [memberservices@nationalcia.org](mailto:memberservices@nationalcia.org). Please feel free to check with the NCIA National Office to ensure your information was received by calling (410) 230-3972.**